

## Ministry of Public Utilities

### Schedule for Planned Procurement Activities for Fiscal Year 2024

#### General Administration

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
1	GA-24-01	Energy Conservation and Efficiency Programme for Twenty-One (21) Government Ministries	83101900	To provide Level 1 Energy Audit services to the <b>Office of the Attorney General and the Ministry of Legal Affairs (AGLA Tower)</b>	September 15, 2023	August 30, 2024	8 months	Open bidding	10	Fixed term contract
2	GA-24-02	Caribbean Meteorological Organisation(CMO) Annual Council and Related Meetings	45111600	Acquisition of Audio and Visual	October 16, 2023	November 13 - 17, 2023	5 Days	Request for Quotations (RFQ)	N/A	Fixed term contract
			90100000	Food	October 16, 2023	November 15 - 17, 2023	3 Days	Request for Quotations (RFQ)	N/A	Fixed term contract
			50202300	Non-alcoholic beverage	October 16, 2023	November 15 & 17, 2023	3 Days	Request for Quotations (RFQ)	N/A	Fixed term contract
			50202200	Alcoholic beverage	October 16, 2023	November 15 & 17, 2023	3 Days	Request for Quotations (RFQ)	N/A	Fixed term contract
			90150000	Entertainment	October 16, 2023	November 15, 2023	1 Day	Single Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
			90150000	Entertainment	October 16, 2023	November 16, 2023	1 Day	Single Source Selection	N/A	Fixed term contract
			90150000	Entertainment	October 16, 2023	November 17, 2023	1 Day	Single Source Selection	N/A	Fixed term contract
				Master of Ceremony	October 16, 2023	November 17, 2023		Single Source Selection	N/A	Fixed term contract
			82101700	Signage	October 16, 2023	October 30, 2023	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
			80161800	Photocopier/ Printer	October 16, 2023	November 11, 2023	5 Days	Request for Quotations (RFQ)	N/A	Fixed term contract
3	GA-24-03	Workplace Auditing Software License	43231500	Supply and Installation of Workplace Auditing Software License for 3 years for 350 nodes	December 2023	June 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
4	GA-24-04	SLA for Renewal of Fire Suppression System	46191600	Renewal of Service for the Ministry's Fire Suppression System for 3 years	December 2023	March 2024	N/A	Single Source Selection	N/A	Fixed term contract
5	GA-24-05	SLA for Renewal of Two (2) Eaton Blade Centralized UPSs	39121000	SLA for Renewal of Two (2) Eaton Blade Centralized UPSs for 3 years	December 1, 2023	Mar 29, 2024	N/A	Single Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
6	GA-24-06	Employee Assistance Programme (EAP) Services	85455900*	Supply of counselling services to members of staff	December 2023	September 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
7	GA-24-07	Energy Conservation and Efficiency Programme for Twenty-One (21) Government Ministries	60104700	The installation of a Solar Photovoltaic (PV) system at <b>Five Rivers Secondary School</b>	January 2024	September 2024	9 months	Open bidding	10	Fixed term contract
8	GA-24-08	MPU Head Office Datacentre UPS Infrastructure	39121000	The procurement and installation of two (2) centralized UPSs for the Ministry of Public Utilities Head Office	January 2024	May 2024	3months	Request for Quotations (RFQ)	N/A	Fixed term contract
9	GA-24-09	IT Upgrade for the Meteorological Services Division	81112200	The Upgrade of the Network Server Infrastructure at the Trinidad Meteorological Service, Piarco	January 2024	July 2024	6 months	Request for Quotations (RFQ)	N/A	Fixed term contract
10	GA-24-10	Furniture and Furnishings	56101800 56101700	Supply and Delivery of Furniture- Thirty Five (35) Chairs,	January 2024	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Eight (8) Filing Cabinets						
11	GA-24-11	Other Minor Equipment	43191500 52141500	Supply and Delivery of Seven (7) Mobile (Hands Free) Phone Accessories, One (1) Microwave, One (1) Toaster Oven	January 2024	March 2024/ As the Need Arises	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
12	GA-24-12	Purchase of Vehicle	25100000	Cost of Purchase of Two (2) Motor Vehicle	March 2024	July 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
13	GA-24-13	All-In-One Computers	43211500	Supply and Delivery of 25 All-In-One Computers	April 1, 2024	Jun 28 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
14	GA-24-14	Laptops	81112600	Supply and Delivery of 7 Business Class Laptops	April 1, 2024	Jun 28 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
15	GA-24-15	IT Components	26121600 43211600	Supply and Delivery of Server & Computer Hard Drives, Computer Cables & RJ45 ends	April 1, 2024	Jun 28 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
16	GA-24-16	Residential Electrification Assistance Programme (REAP)	72151500	The provision of house wiring services to low income individuals who meet the Programme criteria. A total of 150 house wiring projects are targeted for Fiscal 2024	Ongoing-throughout the year	Ongoing-throughout the year	1 month per project with 150 projects planned for FY2024	Limited Bidding	N/A	Fixed term contract
17	GA-24-17	National Rainwater Harvesting Programme		The installation of rain water collection systems at residential premises throughout Trinidad and Tobago	ongoing-throughout the year	ongoing-throughout the year	1 month per project	Open bidding	10	Fixed term contract
18	GA-24-18	Travel to Tobago	78111500	To Supply and Delivery of Airline Ticket to Tobago	N/A	As the need arises	N/A	Sole source selection	N/A	Fixed term contract
19	GA-24-19	Uniform Allowance	53102700*	To Supply and Delivery of Material and Sewing Cost for Skirt, Shirt, Pants, and Dress Shoe	N/A	March 31, 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
20	GA-24-20	Electricity		To Cost of Supply to Building at #1 Alexandra Street St. Clair	N/A	Monthly	N/A	Sole source selection	N/A	Fixed term contract
21	GA-24-21	Telephone		To Payment of Land Lines, Mobile Bill, Cable, WIFI & Sim Card Purchase	N/A	Monthly	N/A	Single source selection	N/A	Fixed term contract
22	GA-24-22	Rent/ Lease- Office Accommodation and Storage	80131500	Payment for Rental of Building, and Off Site Storage	N/A	Monthly	N/A	Single source selection	N/A	Fixed term contract
23	GA-24-23	Office Stationary and Supplies	14111500	Supply and Delivery of Office Stationary, Grocery Items, Water, Paper, Toner, Ink Cartridges	N/A	Quarterly/ As the Need Arises	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
24	GA-24-24	Books and Periodicals	55101500	Supply and Delivery of Subscriptions, News Papers	N/A	As the Need Arises/ Annually	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
25	GA-24-25	Materials and Supplies	30181600 53131600 57030400	Supply and Delivery of Hardware Materials, Toiletries, Hand	N/A	Quarterly/ As the Need Arises	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Sanitizers, Soap, PPE						
26	GA-24-26	Maintenance of Vehicles	78181500	Payment for Repairs and Servicing of Vehicles, Parts, Tyres	N/A	Quarterly/As the Need Arises	N/A	Single source selection	N/A	Fixed term contract
27	GA-24-27	Repair and Maintenance of Equipment	44101600 48101700	Cost for Repairs and Maintenance of Equipment- Shredder, Water Coolers	N/A	Quarterly/As the Need Arises	N/A	Single Source selection	N/A	Fixed term contract
28	GA-24-28	Repairs and Maintenance of Buildings	72101500	Cost for Repairs and Maintenance of Building, Pest Control, Fire Alarm System and Equipment (Servicing & Inspection)	N/A	As the Need Arises/Quarterly  Annually/Bi-Annually	N/A	Single source selection	N/A	Fixed term contract
29	GA-24-29	Official Overseas Travel	78111500	Cost for Purchase of Airline Ticket, Per Diem Allowances	N/A	As the Need Arises	N/A	Sole source selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
30	GA-24-30	Janitorial Services	76110000	Provision of Janitorial Services for Head Office	N/A	Monthly	N/A	Single source selection	N/A	Fixed term contract
31	GA-24-31	Security Services	92121500	Provision of Security Services to Head Office	N/A	Monthly	N/A	Single source selection	N/A	Fixed term contract
32	GA-24-32	Postage	44121500 78122200*	Cost and Supply of Stamps, Registered Mails	N/A	As the Need Arises	N/A	Sole source selection	N/A	Fixed term contract
33	GA-24-33	Promotions, Publicity and Printing		Cost of Administrative Report, Void Cheques, Advertisements of Tenders /Vacancies	N/A	Annually/As the Need Arises	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
34	GA-24-34	Conferences, Seminars and Other Functions	80131500 90150000	Cost for Rental of Facility, Provision of Entertainment	N/A	As the Need Arises	N/A	Limited Bidding / Request for Quotation (RFQ)	N/A	Fixed term contract
35	GA-24-35	Fuel and Lubricants	15101500 15120000	Supply of Fuel and Lubricants for vehicles	N/A	As the need Arises	Daily / Weekly	Single source selection	N/A	Fixed term contract
36	GA-24-36	Other Contracted Services	80101800 76121900 76121500	Procurement of services for Sanitizing of Water Cooler, Pest Control, OSHA	N/A	Quarterly/As the Need Arises	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract



No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Related Matters, Disposal of Unserviceable Articles and toxic E-waste						

**Government Electrical Inspectorate Division - GEID**

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
1	GEID-24-1	Uniforms & Safety Supplies	76122400	Supply and Delivery of Protective Helmets, Safety Goggles, Rubber Boots, Dust Mask, Fire Retardant Coverall, Career Shirts (Male & Female), Electrical Insulated Boots	December 2023	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
2	GEID-24-2	Rent/Lease Office Accommodation	80131500	Rental of Office Space Arouca Office San Fernando Office	On-going Contract  On -going Contract		N/A	Single source selection	N/A	Fixed term contract
3	GEID-24-3	Office Stationery and Supplies	14111500	Supply and Delivery Pens, Markers, Paper Punch, Staple Machine, Paper Clips, Envelopes, Glue Stick, Copy	December 2023	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Paper, Bristol Board, 4Writing Pads, Toners, Ink, Paper Towel, Toilet Paper, Dishwashing Liquid, Disinfectant, Janitorial Supplies						
4	GEID-24-4	Wireman's License and Receipt Books	14111800	Supply and Delivery of Paper Printing of 1 Wireman's License 2 Electrical Installation Report Cards, 3 Application for Inspection of an Electrical Installation Forms	December 2023	March 2024	N/A	Request for Quotations (RFQ)	N/A N/A	Fixed term contract
5	GEID-24-5	Supply and delivery of Books and Periodicals	55101500	Supply and Delivery of NFPA 70 National Electrical Code Hand Book 2023 Edition (Hard Cover)	January 2024	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Trinidad and Tobago Standard 171 Part 2 New Revision						
6	GEID-24-6	Maintenance/ Repair to Vehicles	78181500	<p>Servicing of Toyota Fortuner Nissan Wingroad, Isuzu 4 C/Cab Van Repairs to Toyota Fortuner Repairs to Nissan Wingroad</p> <p>Supply and Delivery of Tyres Toyota Fortuner Nissan Wingroad Isuzu 4 C/Cab Van</p>	January 2024	March 2024	N/A	Single source selection	N/A	Fixed term contract
7	GEID-24-7	Maintenance of Equipment	44103100	<p>Servicing of Photocopy Machines</p> <p>Maintenance &amp; Repairs of IR Testers</p> <p>Replacement of Test Leads for IR Testers</p>	<p>January 2024</p> <p>December 2023</p> <p>March 2024</p>	<p>March 2024</p> <p>March 2024</p> <p>May 2024</p>	N/A	Single source selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
			48101700	Servicing of Water Coolers						
8	GEID-24-8	Training		To provided Training Course on High Voltage Inspection Course on Fire Investigation	March 2024	August 2024	N/A	Limited Bidding / Sole Source Selection	N/A	Fixed term contract
9	GEID-24-9	Repairs and Maintenance-Buildings	72101500	To supply and Deliver Plumbing Fixtures Electrical Fixtures Pest Control Services Recharging/Servicing of Fire Extinguishers Maintenance of Air Condition Systems	December 2023 January 2024	March 2024 May 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
10	GEID-24-10	Disposal of Unserviceable Articles	76121500 81112200	Provision of services for the Disposable of Unserviceable articles according to EMA Standards Provision services – IT Support for EID	March 2024 December 2023	May 2024 March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Computerisation System						
11	GEID-24-11	Janitorial Services	76110000	Provision of Janitorial Services - Arouca Office Cleaning of Windows Pressure Washing and Cleaning of Car Park (Arouca) Cleaning of Carpet (South Office) Rental Sanitary Bins	On-going Contract January 2024  On-going Contract	March 2024	N/A	Single Source Selection	N/A	Fixed term contract
12	GEID-24-12	Security Services	92121500  92121800	Provision of Security Services Arouca Office La Romain Office Port of Spain Office  Cash In Transit Arouca Office La Romain Office Port of Spain Office	On-going Contract		N/A	Single Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
13	GEID-24-13	Postage	78122200	Supply and Delivery of Postage	March 2024	April 2024	N/A	Sole Source Selection	N/A	Fixed term contract
14	GEID-24-14	Promotions, Publicity and Printing	82101500 / 82100000	Provision of Advertisement Services for the procurement of Goods and Services Provision of Outreach Programmes and Sensitization on services provided	As and when required January 2024	May 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
15	GEID-24-15	Hosting of Conferences, Seminars		Supply and Delivery of Promotional Items For Public Service Week And Fire Prevention Week	April 2024	May 2024	N/A	Limited Bidding / Request for Quotations (RFQ)	N/A	Fixed term contract
16	GEID-24-16	Fuel & Lubricants	15101500 15120000	Supply and Delivery of Fuel & Lubricants for three vehicles	Monthly	N/A	N/A	Sole Source Selection	N/A	Fixed term contract

**Meteorology Services Division (Trinidad) – MSD**

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
1	MSD-24-01	Air Conditioning Units	72101500	To replace defective air condition units that have been fraught with several problems including electric control failure, compressor failure, sensor problems, drainage problems and refrigerant leaks	October 2023	December 2023	2 days	Single Source Selection	N/A	Fixed term contract
2	MSD-24-02	New Building for TT Met Service	72121100	Construction of a new building to house the entire MSD north of the Piarco International Airport Northern Terminal	November 2023	November 2024	11 months	Single Source Selection	N/A	Fixed term contract
3	MSD-24-03	Installation of new Automatic Weather Station	41114400	Supply and Installation of an Automatic Weather Stations (AWS) for dissemination of data to our climate database, relevant stakeholders and	November 2023	January 2024	(2) two weeks	Sole Source Selection	N/A	Fixed term contract



No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				especially for aviation purposes						
4	MSD-24-04	Uninterruptible Power Supply (UPS) Units	39121000	Supply of Uninterruptible Power Supply (UPS) Units	November 2023	Dec-24	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
5	MSD-24-05	Pest Control Contract for Synoptic Office and Support building of the MSD	72102100	Regular pest control services are necessary to maintain a clean, safe and compliant environment and to help prevent infestations. This ensure that the MSD is meeting all relevant requirements related to pest control and overall workplace safety	November 2023	November 2023	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
6	MSD-24-06	IBL Visual Weather maintenance and support	41114400	Annual maintenance	November 2023	November 2023	N/A	Sole Source Selection	N/A	Fixed term contract
7	MSD-24-07	Service Contract for MSD's AC Units	72101500	Routine maintenance services for the AC units, encompassing	December 2023	January 2024	N/A	Single Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				inspections, cleaning, lubrication, parts replacement and repairs						
8	MSD-24-08	Kitchen Appliances	52141500	Supply of Fridge, microwave, kettle etc.	December 2023	December 2023	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
9	MSD-24-09	Materials and supplies		The supply of Radiation recorder expendables, ribbons, charts, anemograph rolls, sunshine recorder charts, white bond paper for printing of weather charts, pressure testing and refilling 100 hydrogen cylinders, water filters for hydrogen system	December 2023	December 2023	N/A	Request for Quotations (RFQ) / Single Source Selection	N/A	Fixed term contract
10	MSD-24-10	AWS Sutron maintenance license		Renewal of annual license of 8 automatic weather stations	December 2023	December 2023	N/A	Sole Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
11	MSD-24-11	Repairs and maintenance of equipment		Maintenance, repair and calibration of equipment, computers and peripherals, Meteorological Service Mobile Applications, unmanned aerial vehicle (drone), electronic spares for specialized weather equipment, photocopiers/printer s/large format scanner, lithium ion phosphate batteries, batteries for UPS, spare parts for radar	December 2023	December 2023	N/A	Sole Source Selection	N/A	Fixed term contract
12	MSD-24-12	Automatic Weather Station/Tidal Gauges	41114400	Infrastructure to erect and install eight (8) Automatic Weather Station/Tidal Gauges in various parts of Trinidad	December 2023	December 2023	N/A	Sole Source Selection	N/A	Fixed term contract
13	MSD-24-13	Printing of Freedom of Information Act (FOIA) details		Printing of Freedom of Information Act (FOIA) details in newspaper annually	December 2023	December 2023	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
14	MSD-24-14	Blinds	52131600	New blinds to replace old ones at Synoptic Branch and Rawinsonde	December 2023	December 2023	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
15	MSD-24-15	Supply and Installation of a Firewall Solution	43222501	To acquire, install and configure a comprehensive firewall solution inclusive of the associated software, licenses and any additional components required	January 2024	February 2024	1 week	Request for Quotations (RFQ)	N/A	Fixed term contract
16	MSD-24-16	High-quality CCTV Security Camera System for MSD Administrative Building	46171600	The supply and installation of a high resolution surveillance camera quality with DVR and remote access capabilities	January 2024	January 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
17	MSD-24-17	Heavy duty laser colour 3 in 1 printers (copier/printer/scanner)	43212100	The supply and installation of a heavy duty laser colour printers (3 in 1)	January 2024	January 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
18	MSD-24-18	The Intellisense Hygrometer System Upgrade Kit	41114400	The supply and installation of an upgrade kit for the Intellisense Hygrometer System. This is required for providing telemetry, correcting issues with displays and data logging for Synoptic Observations and also provides accurate and calibrated data required by our local and international standards	January 2024	March 2023	N/A	Sole Source Selection	N/A	Fixed term contract
19	MSD-24-19	Uniforms and Safety Gears	53102700 46181500	Supply of polarized sunglasses, safety wear/boots, N95 respirators, MSD Work Shirts	January 2024	February 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
20	MSD-24-20	Upgraded bmobile corporate plans and dedicated handsets	43191600	Upgraded bmobile plan packages for all technical, communications	January 2024	February 2024	N/A	Sole Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				and ICT staff inclusive of dedicated mobile handset each for Forecaster and Communication						
21	MSD-24-21	WAN, LAN and Internet voice services	81112100	The supply of WAN, LAN and Internet voice services	January 2024	January 2024	N/A	Sole Source Selection	N/A	Fixed term contract
22	MSD-24-22	Radio transmission services for Automatic Weather Stations		The supply of Radio transmission services	January 2024	January 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
23	MSD-24-23	Books	55101500	The supply of scientific books and journal and publications for QMS	January 2024	January 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
24	MSD-24-24	ISO Certified Contract		To seek to ensure International Standard Organisation's certification	January 2024	January 2024	N/A	Sole Source Selection	N/A	Fixed term contract
25	MSD-24-25	Water Purification Systems	40161600	Service Contract for Water Purification Systems	January 2024	January 2024	N/A	Single Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
26	MSD-24-26	Generator	26111600	Repairing non-functioning Generator for Rawinsonde building	January 2024	January 2024	N/A	Single Source Selection	N/A	Fixed term contract
27	MSD-24-27	Smart Table Workstations		Supply of a multi-touch table	February 2024	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
28	MSD-24-28	Upgrade of IBL Visual Weather Software	41114400	Supply and installation of and upgrade for the IBL Visual Weather Software. This upgrade will provide a fully loaded suite of features, including seamless data transmission, making the software an all-in-one tool for both advanced forecasting and efficient dissemination of weather data and advisories	February 2024	April 2024	N/A	Sole Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
29	MSD-24-29	World Meteorological Day activities		Hosting of function and open house to celebrate World Meteorological Day	February 2024	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
30	MSD-24-30	Chairs	56101500	Supply of Ergonomic chairs to replace derelict and unusable regular task/office chairs for general staff and Conference room	February 2024	February 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
31	MSD-24-31	Promotional items	80141641	Bags, umbrellas, pencils, water bottles notepads etc. to be used at public outreach programs and other events	March 2024	March 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
32	MSD-24-32	Upgrade of Meteorological Engineering Department and Workshop		Upgrade of Meteorological Engineering Department and Workshop located at TTMS Rawinsonde Building Compound, Piarco. Department comprises of both	April 2024	July 2024	(3) three weeks	Open Bidding	12	Fixed term contract



No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				workshop and office spaces. Upgrade of Department required according to OSHA Standards include General Technicians Department space, Workstations Area, Sink Area, Battery Charging Area, Fire Exit and signage required and Rooftop Area with meteorological equipment and systems						
33	MSD-24-33	Business Internet Access and Static IP address		The supply of a Business Internet Access and Static IP address	April 2024	May 2024	N/A	Request for Quotations (RFQ) / Single Source Selection	N/A	Fixed term contract
34	MSD-24-34	Satellite Broadband internet		The supply of satellite Broadband internet service to serve as an uninterrupted redundancy for traditional wired	April 2024	June 2024	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				internet and telecommunications services						
35	MSD-24-35	Fuel	15100000	Fuel for vehicles and generators	Monthly		N/A	Sole Source Selection	N/A	Fixed term contract
36	MSD-24-36	Security Services	92121500	Security services at Rawinsonde and Support Services Building and Caribbean Meteorological Organisation (Port of Spain)	Monthly		N/A	Single Source Selection	N/A	Fixed term contract
37	MSD-24-37	Janitorial Services	76110000	Janitorial Services at Radar site at Brasso Venado, Synoptic, Rawinsonde and Support Services Buildings, rental of garbage bins, rental and service of sanitary disposal units, upkeep of radar grounds	Monthly		N/A	Single Source Selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
38	MSD-24-38	Office stationery and supplies, cleaning supplies and office consumables	47000000	Supply of writing implements, office tools, envelopes, paper and consumables	Quarterly	Quarterly	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
39	MSD-24-39	Rental of 120 feet articulating man lift with operator		Annual maintenance of Doppler Weather Radar at Brasso Venado	August 2024	August 2024	N/A	Single Source Selection	N/A	Fixed term contract
40	MSD-24-40	GOES-16 Satellite Systems license	41114400	Annual support and license – Satellite Systems; Satellite system to be fully operational Mar 2024	September 2023		N/A	Sole Source Selection	N/A	Fixed term contract
41	MSD-24-41	Seminar and Workshops		Hosting of seminars and workshops and meetings – project evaluation and technical training re: Caribbean Meteorological Organization, the Caribbean Institute for Meteorology and Hydrology; National Climate	As required	N/A	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Outlook Forum for Wet season 2024						
42	MSD-24-42	International Courier Service	78102200	Contracts/document s sent to international suppliers and Meteorological Equipment sent to foreign manufacturers for repairs	As required	N/A	N/A	Request for Quotations (RFQ) / Single Source Selection	N/A	Fixed term contract
43	MSD-24-43	Postage	44121500	Postage stamps for use by the Directorate and Climate Section	As required	N/A	N/A	Sole source selection	N/A	Fixed term contract
44	MSD-24-44	Advertisements	82100000	Advertising of vacancies, World Meteorological Day etc.	When necessary	N/A	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
45	MSD-24-45	Disposal of hazardous substances	76121900	Service contract for the disposal of hazardous substances	As required	N/A	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
46	MSD-24-46	Official Overseas Travel	90121500	To attend meetings/seminars/ workshops hosted by the Caribbean	As required	N/A	N/A	Sole source selection	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				Meteorological Council and the Regional Association IV Hurricane Committee Session; Caribbean Climate Outlook Forum (CariCOF), WMO Workshops						
47	MSD-24-47	Fees	81112200 84131500	Payment of: <ul style="list-style-type: none"> <li>• Custom brokerage fees</li> <li>• examination fees</li> <li>• annual fees for technical support pertaining to the Oracle software programme,</li> <li>• Trinidad and Tobago Bureau of Standards</li> <li>• Dedicated Web Server Hosting</li> </ul>	As required	N/A	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				<ul style="list-style-type: none"> <li>renewal license for Mobile Application,</li> <li>Wweb service license for social media, Whatsapp, email automation, Mapbox and Online Text Editor,</li> <li>Satellite telephone services</li> </ul>						
48	MSD-24-48	Repairs and maintenance of buildings	72100000	Maintenance of split units at Rawinsonde and Synoptic buildings and radar site, pest control, repair and maintenance of non-functional fire suppression system at radar site, servicing of fire extinguishers, maintenance of	As required	N/A	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				back-up generators, general civil works						
49	MSD-24-49	Training	86132200	Training on drought, Entry Level Meteorological Technician Diploma (ELMT), MLMT, seminars/workshops, ICAO/WMO mandatory refresher courses, training in equipment and systems for repair/maintenance staff, on-line training in Meteorological /Climatological data processing, Tropical Desk, Washington, training through WMO and other International agencies (CLIDATA factory and user training, AWOS training, GOES-16 training,	As required	N/A	N/A	Request for Quotations (RFQ) / Single Source Selection	N/A	

No.	Project #	Project Name	UNSPSC Code (Lvl 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
				radar), Hurricane Workshop - National Hurricane Center, Miami, Climatological Modelling software training, refresher courses for staff mandated by International Civil Aviation Organization and Quality Management Systems certification process						
50	MSD-24-50	Newspapers	55101500	The supply of Daily Express, Guardian and Newsday	Ongoing	N/A	N/A	Request for Quotations (RFQ)	N/A	Fixed term contract
51	MSD-24-51	Vehicle maintenance	78181500	Servicing of vehicles, tyres, washing	Quarterly	N/A	N/A	Single Source Selection	N/A	Fixed term contract
52	MSD-24-52	Post Office Box	78102200	Rental of Post Office Box annually	Annually	N/A	N/A	Sole Source Selection	N/A	Fixed term contract